

ALABAMA DEPARTMENT OF REVENUE
SALES, USE & BUSINESS TAX DIVISION
SEVERANCE & LICENSE SECTION



2008-2009

Automotive Dismantler and Parts Recycler License

License Application Forms and Instructions

Alabama Department of Revenue
Sales, Use & Business Tax Division
Severance & License Section
P.O. Box 327550
Montgomery, AL 36132-7550

Return Service Requested

Table of Contents

Steps Necessary to Become an Automotive Dismantler and Parts Recycler.....	2
Instructions for Preparing the Application for Automotive Dismantler and Parts Recycler.....	5
Application for License as an Automotive Dismantler and Parts Recycler.....	7
Authorization Form for Limited Liability Company	9
Bond of Automotive Dismantler and Parts Recycler.....	11
Bond Form Instructions	12
Application for Buyer's Identification Card	13 & 15
Instructions on Applying for a Buyer's Identification Card.....	14 & 16

Automotive Dismantler and Parts Recycler License Renewal

Steps Necessary to Become an Automotive Dismantler

Definition: For the purpose of this Article, a person, firm or corporation shall be presumed to be engaging in the business of an automotive dismantler and parts recycler if such person, firm or corporation shall possess 10 or more inoperable motor vehicles for more than 30 days. This does not include licensed repair businesses holding vehicles awaiting repairs, or licensed junk dealers holding vehicles for the purpose of recycling scrap metal. Further, it does not include any entity which repairs, reconstructs or reconditions its own vehicles for its own use or which disposes of a vehicle acquired for its own use.

No person, firm, or corporation, unless licensed by the Alabama Department of Revenue, shall engage in the business of an automotive dismantler and parts recycler.

A license may be obtained from the Sales, Use & Business Tax Division, Severance & License Section, P.O. Box 327550, Montgomery, AL 36132-7550. To receive the license, applicants must submit a properly completed Application For License As An Automotive Dismantler and Parts Recycler and a Bond of Automotive Dismantler and Parts Recycler. The surety bond must be in the amount of \$10,000 with a dated Power of Attorney attached.

Each application for a license as an automotive dismantler and parts recycler must be accompanied by a check or money order covering the \$225 application fee and \$1 issuing fee. A license year runs from October 1 through September 30 and must be renewed by October 31st of each year. Thereafter, penalties prescribed by law and applicable interest for delinquent licenses shall be imposed. There is no half or part-year license.

Every automotive dismantler and parts recycler must keep a register of all purchases and sales of motor vehicles for five years from the date of purchase or sale (Section 40-12-419, **Code of Alabama 1975**).

If you have any questions regarding the steps necessary to become an automotive dismantler, you may contact the Severance & License Section office at (334) 242-9612.

Application Mailing Check List:

- ☐ Enclose the completed:
 - (1) Application
 - (2) Surety Bond and Power of Attorney
- ☐ Check or money order.

NOTE: *If application and/or surety bond are not completed correctly, the forms will be returned to you and no license will be issued until all forms are properly completed and resubmitted to this office.*

Please Read Before Completing Application

1. Who is required to submit an application under Section 40-12-412, Code of Alabama 1975?

Every person, firm, or corporation desiring to engage in the business of an automotive dismantler and parts recycler shall apply in writing to the Alabama Department of Revenue on a form prescribed by the Department.

2. Who is an automotive dismantler and parts recycler?

"A person, firm, or corporation engaged in the business of purchasing and dismantling, disassembling or repairing, wrecked, abandoned, or repairable motor vehicles and selling the usable parts thereof, or selling such wrecked, abandoned, or repairable motor vehicles as a unit at wholesale, or selling the hulk of the vehicle after the salvageable parts have been removed. For the purposes of this article, a person, firm, or corporation shall be presumed to be engaging in the business of an automotive dismantler and parts recycler if such person, firm, or corporation shall possess 10 or more inoperable motor vehicles for more than 30 days, except where such inoperable motor vehicles are being held by a licensed junk dealer or scrap processor for the purpose of recycling scrap metal, or are being held by a licensed repair business awaiting repairs, nor shall this term include any person, firm, or corporation which repairs, reconstructs, or reconditions its own motor vehicles for its own use, nor shall it include any person, firm, or corporation disposing of a motor vehicle acquired for its own use." Section 40-12-410(1), **Code of Alabama 1975**

3. What is the principal place of business?

"The place owned or leased and regularly occupied by a person, firm, or corporation licensed under the provisions of this article for the principal purpose of engaging in the business of an automotive dismantler and parts recycler, where the products for sale are displayed and offered for sale and where the books and records required for the conduct of the business are maintained and kept." Section 40-12-410(3), **Code of Alabama 1975**

4. What must I do to become a licensed automotive dismantler and parts recycler?

- A. Complete the application for license as an automotive dismantler and parts recycler (LIC: 756-1) in its entirety.
- B. Attach a check or money order in the amount of \$226 to this application. Worthless checks will result in license revocation.
- C. Bond of automotive dismantler and parts recycler (LIC: 756-2) (\$10,000 surety bond) must be completed by a qualified surety company authorized in this state and submitted with all necessary documents.

5. After securing this license under Section 40-12-411, Code of Alabama 1975, am I required to obtain any other business licenses in order to engage in the business of an automotive dismantler and parts recycler?

A licensed automotive dismantler and parts recycler may conduct his business without obtaining the following specific licenses:

- A. Junk dealers license – Section 40-12-116
- B. Automotive dealers license – Section 40-12-51 (wholesale only)
- C. Automobile accessory dealers license – Section 40-12-53
- D. Automobile garage and shop license – Section 40-12-54
- E. Automobile storage garage or yard license – Sections 40-12-55 and 40-12-56

The junk dealers license may be needed if a person, firm or corporation engages in other lines of business in addition to that of an automotive dismantler and parts recycler. Such license, when required, would be secured from the Judge of Probate or License Commissioner of the county of one's business locations.

The license exemption as an automobile dealer under Section 40-12-51 only applies to wholesale sales to licensed motor vehicle dealers. In order to retail a vehicle, one must be licensed under Section 40-12-51. In order to be licensed under Section 40-12-51, one must be qualified under the provisions of Sections 40-12-390 through 40-12-400, **Code of Alabama 1975**, as a retail dealer.

Finally, Section 40-12-411 does not exempt your company from municipal licenses or municipal zoning ordinances.

6. What are the penalty provisions of the law?

Section 40-12-424 provides that "Any person violating any provision of this article shall be guilty of a misdemeanor and, upon conviction thereof, may be punished by a fine of not less than \$25 nor more than \$1,000, or by imprisonment in the county jail for not more than six months, or by both such fine and imprisonment." Section 4-12-415 provides that the license is to be renewed October 1st and that failure to secure the license by October 31st results in a 15 percent delinquency penalty charge plus interest, Sections 40-2A-11(b) and 40-1-44.

In addition to the above, Section 40-12-29 provides the following penalty: "Any person who willfully fails to comply with the provisions of Article 8 and Article 9 of Chapter 12, **Code of Alabama 1975**, shall for each such failure be subject to a penalty of not less than \$500 nor more than \$1000."

Instructions for Preparing the Application for Automotive Dismantler and Parts Recycler License (LIC: 756-1)

Sections 40-12-410 through 40-12-425, *Code of Alabama 1975*

Use the application form for the current year. These instructions are for the application for the fiscal year beginning October 1, 2008, and ending September 30, 2009. If these dates are not preprinted on your application, it is the wrong application form for the license year. Current applications may be downloaded at www.revenue.alabama.gov/licenses/lic-756-1.pdf.

Begin by inserting the county in which the primary business is located, in the blank on the right side, near the top.

The fee for a license required by this chapter is \$225 plus \$1 issuance fee for a total of \$226. A delinquent penalty of 15 percent of the license cost (\$33.75) plus applicable interest is required for applications received for renewal after October 31.

An application for a new licensee, providing the applicant has not already begun business prior to obtaining the required license, is \$225 plus \$1 issuance fee for a total of \$226 anytime during the license year.

Make remittance payable to: **Alabama Department of Revenue**

NOTICE: Do not write one check for automotive dismantler and parts recycler, buyer's I.D. cards, and/or dealer regulatory permits; separate checks are required for each.

Item Instructions:

Part 1.

Enter the legal name of the business. For an individual, list the owner's true legal name. For a partnership, limited liability company, or corporation list the exact name of the business from the organizational records.

List the name under which business will be conducted. This is the name by which customers and the public will know the business, and the name that will appear on all required signs. Also provide the telephone number of the primary business location.

List the mailing address to be used by the Alabama Department of Revenue for correspondence purposes.

Part 2.

Check the form of the organization: Individual (proprietorship), Partnership, Limited Liability Company or Corporation.

In A through C enter the true legal name, title, social security number, home address (no P. O. Box) and telephone number of all individuals responsible for the business, including the business owner, all partners, all members of a limited liability company and all officers and directors of a corporation. Extra pages can be attached, if needed.

Part 3.

List the exact permanent place where the business will be primarily located, and the exact permanent place of each additional business location. If the address assigned by the post office is not sufficient to identify the exact location of the business, a hand-drawn map should be attached to the application, for each such location. The map should have sufficient detail to show the location.

Part 4.

A. All dismantlers and recyclers making retail sales are required to have a sales tax number and the number must be in the name of the business named in Part 1. The dismantler license will not be issued without a sales tax number. Enter the sales tax number exactly as issued by the Alabama Department of Revenue [Information about obtaining a sales tax number is available by calling (334) 242-1584. You may also apply online at www.revenue.alabama.gov/salestax/register.html]. If you will not be making any retail sales write "No Retail Sales" in 4.A.

B. Enter the Federal Employer Identification Number if applicable.

C. Enter the date you began the business of dismantling motor vehicles and/or recycling parts.

D. Enter the present number of employees.

Part 5.

Items A through F must apply to all of the undersigned jointly and individually. Simply check the appropriate boxes for each statement.

Complete the Certification.

a. Enter the name of the business from Part 1.

b. One officer who is authorized to sign on behalf of a corporation must sign and date the application. Applications filed for all other organizations must be signed by each individual required to be listed in Part 2. In some cases one member may be able to sign for a limited liability company. (See page 9)

c. All applications must be signed and sealed by a Notary Public. The individual notarizing the signature cannot be one of the individuals required to be listed in Part 2 of the application.

Check List Before Mailing

- ✓ Check (Made Payable to
Alabama Department of Revenue)
- ✓ Send separate funds for Buyer's Identification Cards
- ✓ Completed Application
- ✓ Original Bond and Power of Attorney with All
required signatures/seals unless renewing with
bond already on file with this office.
- ✓ Completed BID Card Application if applicable
- ✓ Copy of Drivers License for all BID Card applicants

Mailing Address

Alabama Department of Revenue
Sales, Use & Business Tax Division
Severance & License Section
P. O. Box 327550
Montgomery, AL 36132-7550

Physical Address

Gordon Persons Building
Room 3103
50 North Ripley Street
Montgomery, Alabama 36104

Telephone

(334) 242-9612

Fax

(334) 242-0770

Website

www.revenue.alabama.gov



ALABAMA DEPARTMENT OF REVENUE
SALES, USE & BUSINESS TAX DIVISION
SEVERANCE & LICENSE SECTION

P.O. Box 327550 • Montgomery, AL 36132-7550 • (334) 353-7827

LIC: 756-1 7/08

For Office Use Only

☐ New

☐ Renewal

Application for License as an
Automotive Dismantler and Parts Recycler

October 1, 2008 through September 30, 2009

County _____

Motor Vehicle Dismantler (\$225.00 License)

Dismantler – Issuance Fee (\$1.00)

Dismantler – Late Penalty (15% of License Fee).

Interest – From Due Date (if delinquent)

Citation Fee (if cited)

Total Due With Application

FOR OFFICE USE ONLY

Interest Begin Date _____

Interest End Date _____

*Worthless Checks Will Result In
License Revocation*

1. _____ (_____) _____
LEGAL NAME OF BUSINESS DBA NAME TELEPHONE NUMBER

MAILING ADDRESS CITY STATE ZIP

2. Form of Organization: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☐ Corporation

Provide the information below. If individual, give owner; if partnership, give partners; if limited liability company, list all members; and if corporation, list officers and directors.

	NAME	TITLE	SOCIAL SECURITY NO.	HOME ADDRESS & CITY	HOME PHONE
A.	_____	_____	____ / ____ / ____	_____	_____
B.	_____	_____	____ / ____ / ____	_____	_____
C.	_____	_____	____ / ____ / ____	_____	_____

3. Show exact permanent location(s):

	ADDRESS	CITY	ZIP
Primary Location	_____	_____	_____
Second Location	_____	_____	_____
Third Location	_____	_____	_____

4. A. State Sales Tax Number _____
(RETAIL SALES ONLY)
B. Federal Employer ID Number _____
C. Date Dismantler/Recycler Business Began _____
D. Number of Employees _____

FOR OFFICE USE ONLY

Approved By: _____

Entered By: _____

Date: _____

Walk-In: _____

Expiration Date: _____

Bond Number: _____

5. The questions in part 5 must be answered by **ALL APPLICANTS**.

- | | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|--|------------------------------|-----------------------------|
| a. Were you a Licensed Dismantler during the prior license year? | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The law further requires that "every automotive dismantler and parts recycler shall keep a register of all purchases and sales of motor vehicles for five (5) years from the date of purchase or sale showing make, model, year, body style, vehicle identification number, and the name and address of purchaser or seller" (Section 40-12-419, Code of Alabama 1975). Said records must be available and open at reasonable business hours on business days to state, county, and municipal law enforcement officers. Do you acknowledge awareness of this statement? | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Do you certify that the principal business locations reflected in this application for the license as an Automotive Dismantler and Parts Recycler meets all zoning requirements of the federal, state, and municipal laws, and complies with screening and beautification regulations declared in the Highway Beautification Act - Junkyard Control. | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Has the applicant, applicant's partner(s), corporate officer(s), or manager(s) ever knowingly dealt in stolen motor vehicles, parts, or accessories? | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Has the applicant, applicant's partner(s), corporate officer(s), or manager(s) ever filed a materially erroneous or fraudulent tax return (income tax, sales tax, etc.) with the Ala. Department of Revenue? | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Has the applicant, applicant's partner(s), corporate officer(s), or manager(s) had a felony conviction of a state or federal law involving theft, or been convicted of a violation of the Alabama Certificate of Title and Antitheft Act? | <input type="checkbox"/> | <input type="checkbox"/> |

Under penalties of perjury, the undersigned hereby certify that all information contained in this application is true and correct in every respect; furthermore, that the undersigned is/are aware of all requirements provided by Sections 40-12-411 through 40-12-425, **Code of Alabama 1975**, and is/are aware of all applicable penalties for code violations.

Name of Business

NOTE: Multiple member limited liability company must complete authorization form on page 9 if only one member signs this form.

Signature of Owner, Partner, Member, Officer or Director Type or print name

Signature Partner, Member, Officer or Director Type or print name

Signature of Partner, Member, Officer or Director Type or print name

Signature of Partner, Member, Officer or Director Type or print name

State of _____ County of _____

Subscribed and sworn to before me this

_____ day of _____, _____.

Notary Public

My Commission Expires: _____

**If you are located outside the city limits,
please use this area to draw a map to your exact location.**



ALABAMA DEPARTMENT OF REVENUE

SALES, USE & BUSINESS TAX DIVISION

SEVERANCE & LICENSE SECTION

P.O. Box 327550 • Montgomery, AL 36132-7550 • (334) 353-7827

AUTH-1
7/08

Limited Liability Company Authorization Form
for
Automotive Dismantler and Parts Recycler

I am signing as a **member** of the LLC for which a bond and/or application for an automotive dismantler and parts recycler is submitted, I hereby certify, under penalty of perjury, as follows: (1) I am vested with full authority to execute this Bond and/or Application on behalf of the LLC; and (2) the Articles of Organization or any operating agreements of the LLC DO NOT provide that management is vested in a manager or managers.

_____, LLC
An Alabama Limited Liability Company

By: _____
Its Member

I am signing as **manager** of the LLC for which a bond and/or application for an automotive dismantler and parts recycler is submitted, I hereby certify under penalty of perjury, as follows: (1) I am vested with full authority to execute this Bond and/or Application on behalf of the LLC; and (2) the Articles of Organization or any operating agreements specifically vest management authority in me.

_____, LLC
An Alabama Limited Liability Company

By: _____
Its Manager

STATE OF _____

COUNTY OF _____

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that _____
_____ whose name as _____
of _____, LLC, is signed to the foregoing instrument and who is
known to me, acknowledged before me on this day that, being informed of the contents of said instrument,
(s)he, as such member or manager, and with full authority, executed the same voluntarily on the day the
same bears date for and as the act of said Limited Liability Company.

Given under my hand and seal this _____ day of _____, _____.

NOTARY PUBLIC

(Instructions on Back)

Authorization Form Instructions

This form should only be completed for a multiple member limited liability company when less than all members of the LLC are signing the application. Also, the person completing the form must be a vested member or manager that is authorized to sign on behalf of the company.

The following information must be included on the authorization form.

- The true legal name of the limited liability company.
- The signature of the member or manager that is authorized to execute this form.
- The signature and seal of a Notary Public. The individual notarizing the signature cannot be one of the individuals required to be listed on the application.



ALABAMA DEPARTMENT OF REVENUE
SALES, USE & BUSINESS TAX DIVISION
SEVERANCE & LICENSE SECTION

LIC: 756-2 07/08

Bond Number _____

Bond of Automotive Dismantler and Parts Recycler

KNOW ALL MEN BY THESE PRESENTS, that we _____

City _____, County _____, State _____,

As Principal (hereinafter called Principal), and _____

NAME OF SURETY

_____ of _____, as
Surety (hereinafter called Surety), are held and firmly bound unto the State of Alabama in the sum of Ten Thousand Dollars (\$10,000.00), for payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

The condition of the foregoing obligation is such that:

WHEREAS, the Principal has been duly licensed as an "automotive dismantler and parts recycler" by the Alabama Department of Revenue as provided for in the Sections 40-12-410 through 40-12-425, **Code of Alabama 1975**, subject to the execution of this bond.

NOW THEREFORE, in consideration of the Premise:

If the aforesaid Principal shall well and faithfully perform the duties as such "automotive dismantler and parts recycler," then this obligation shall be null and void; otherwise, the same shall remain in full force and effect.

It is expressly understood and agreed that neither this obligation nor any liability thereunder shall be released or the validity thereof affected by reason of the adoption by the State of Alabama of any Act in lieu of or amendatory to said laws, but this obligation shall continue in full force and effect with respect to said statutes or any amendments thereto or changes therein which may be adopted before the cancellation of this obligation as herein provided, or before the actual cancellation and surrender of this obligation by the State of Alabama pursuant to any law now existing or hereafter adopted relating thereto.

The Surety on this bond may be released and discharged from any and all liability to the State of Alabama accruing on this bond after the expiration of sixty (60) days from the date upon which said Surety shall have filed with the Alabama Department of Revenue written request to be released and discharged; provided, however, such request shall not operate to relieve, release, or discharge such Surety from any liability already accrued or which shall accrue before the expiration of said sixty-day (60) period.

IN WITNESS WHEREOF, we hereunto set our names and seals on this date _____.

NAME OF SURETY COMPANY

SIGNATURE OF PRINCIPAL, PARTNER, MEMBER, OR CORPORATE OFFICER

(TYPE OR PRINT NAME)

By: _____

SIGNATURE OF AGENT OF SURETY COMPANY

SIGNATURE OF PARTNER/MEMBER

(TYPE OR PRINT NAME)

Telephone (_____) _____

SIGNATURE OF PARTNER/MEMBER

(TYPE OR PRINT NAME)

COMMISSIONER OF REVENUE

SIGNATURE OF PARTNER/MEMBER

(TYPE OR PRINT NAME)

*** ALL NAMES MUST BE TYPED UNDER SIGNATURES ***
(See Back For Special Instructions)

Bond Form Instructions

The surety company must complete all bonds on the form prescribed by the Alabama Department of Revenue.

Completion of The Bond:

- ◆ The bond must include the true legal name of the party for whom the bond is being sought, as follows:
 - If an individual ownership, the applicant's name as well as the business name;
Example: John Doe, DBA ABC Auto Sales
 - If a partnership, the names of all partners and the name of the partnership;
Example: John Doe & Jane Doe, DBA ABC Auto Sales
 - If a limited liability company, the true legal name of company;
Example: AAA Auto Sales LLC
- ◆ The bond must also show the following:
 - The city, county and state in which the business is located;
 - The name and address of the surety company providing the coverage;
 - The issue date of the bond;
 - The telephone number of the agent.

Signature Section Requirements:

- ◆ All signatures must be originals.
- ◆ The bond must include the signatures of the following:
 - The signature of the surety company agent;
 - The signature of the applicant (individual owner), **all** partners, **all** LLC members, or a corporate officer. In some cases one member may be able to sign for a Limited Liability Company. See the enclosed authorization form for details.
- ◆ Type or print the name of the person(s) signing the form.

Power of Attorney Requirements:

- ◆ An original power of attorney form indicating that the agent is authorized to execute the bond on behalf of the surety company must accompany the bond.
- ◆ The power of attorney must have the same date as that on the bond.

All required documents should be mailed to:

Alabama Department of Revenue
Sales, Use & Business Tax Division
Severance & License Section
PO Box 327550
Montgomery, AL 36132-7550

Telephone: (334) 353-7827

Any bond or power of attorney received separately from application will be returned to sender.

The bond form must be an original with original signatures. No facsimiles, photocopies, letters or phone calls are acceptable substitutes for the original bond.



ALABAMA DEPARTMENT OF REVENUE

LIC: 756-3 07/08

SALES, USE & BUSINESS TAX DIVISION

SEVERANCE & LICENSE SECTION

P. O. Box 327550 • Montgomery, AL 36132-7550 • (334) 242-9612

Application for Buyer's Identification Card

As Required By Section 40-12-421, **Code of Alabama 1975****October 1, 2008 through September 30, 2009****PLEASE TYPE OR PRINT****FOR OFFICE USE ONLY**

Card # _____

Date _____

1. APPLICANT'S NAME						APPLICANT'S PHONE NUMBER	
2. HOME ADDRESS				CITY	STATE	ZIP CODE	
3. HEIGHT	WEIGHT	HAIR COLOR	EYE COLOR	RACE	SEX <input type="checkbox"/> M <input type="checkbox"/> F	DATE OF BIRTH	
4. DRIVER'S LICENSE NUMBER (ATTACH COPY OF DRIVER'S LICENSE)			STATE		SOCIAL SECURITY NUMBER		
5. NAME OF FIRM				TELEPHONE NUMBER			
6a. MAILING ADDRESS OF FIRM				CITY	STATE	ZIP CODE	
6b. BUSINESS ADDRESS OF FIRM				CITY	STATE	ZIP CODE	
7. APPLICANT'S ASSOCIATION WITH THE FIRM SHOWN ABOVE <input type="checkbox"/> Owner <input type="checkbox"/> Partner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Agent <input type="checkbox"/> Employee							

8. Section 40-12-421(c)(2), **Code of Alabama 1975**, reads in part... "Buyers identification cards are not transferable, and should the holder no longer be a licensed automotive dismantler and parts recycler or an agent or employee of a licensed automotive dismantler and parts recycler, then the card becomes invalid and it is the duty of the holder to return the same to the Department of Revenue."

Acknowledge your awareness of this requirement by initialing here: _____

9. Processing Fee: \$10.00**Make check or money order payable to:** Alabama Department of Revenue

Under penalties of perjury, I declare that the above information is true, correct and complete to the best of my knowledge and belief.

APPLICANT'S SIGNATURE

Before me, the undersigned, a Notary Public in and for said State and County, on this day personally appeared the above-signed individual(s), who, after first being duly sworn by me, disposes and says that he/she has personal knowledge of the matter and things contained in this application; that he/she is duly authorized and empowered to verify the same, and that same are true and correct.

Subscribed and sworn to before me this the _____ day of _____, _____

My Commission Expires _____
(AFFIX NOTARY SEAL) NOTARY PUBLIC**The Following Must Be Completed By Owner, Partner, or Corporate Officer of Firm Shown in Line 5 Above**☐ My firm is licensed under Sections 40-12-410 through 40-12-425, **Code of Alabama 1975**, as an Automotive Dismantler and Parts Recycler.☐ My firm is licensed in the State of _____ as an Automotive Dismantler and Parts Recycler or has an equivalent license of the same occupation. **I HAVE ENCLOSED A COPY OF MY LICENSE.**

Name: _____ Telephone No.: _____

Address: _____

State License Number: _____
SIGNATURE SOCIAL SECURITY NO.License Expires: _____
TITLE

Before me, the undersigned, a Notary Public in and for said State and County, on this day personally appeared the above-signed individual(s), who, after first being duly sworn by me, disposes and says that he/she has personal knowledge of the matter and things contained in this application; that he/she is duly authorized and empowered to verify the same, and that same are true and correct.

Subscribed and sworn to before me this the _____ day of _____, _____

My Commission Expires _____
(AFFIX NOTARY SEAL) NOTARY PUBLIC**NOTE: Both the applicant and the owner signatures must be notarized.**

Please Read Before Completing Application

Codified under Section 40-12-421, Code of Alabama 1975

In order to obtain a buyer's identification card, a person, firm, or corporation must:

(1) Be a licensed Alabama automotive dismantler and parts recycler or agent or employee of a licensed automotive dismantler and parts recycler or a salvage dealer licensed in another state under a license that is equivalent to the Alabama automotive dismantler and parts recycler license.

(2) **Pay a fee of \$10.00 to the Alabama Department of Revenue for processing said buyer's identification card.**

Additional Information:

(1) All buyers' identification cards will be valid from **October 1 through September 30 of each year** and will expire at the same time that the Alabama automotive dismantler and parts recycler licenses expire.

(2) A person, firm, or corporation who is a license holder is limited to no more than three (3) buyers' identification cards per license year.

(3) If a buyer is no longer an employee or agent of the dismantler, the dismantler must return the card issued to the former employee or agent to the Alabama Department of Revenue. The dismantler may submit a new application that contains all required information and be accompanied by the required attachments and the processing fee.

(4) If a buyer's identification card is lost or damaged, the dismantler may apply for a duplicate card, by completing a new application, furnishing all required information and paying the processing fee for a new card.

(5) It shall be unlawful for the owner, manager, or person in charge of any salvage pool or salvage disposal sale to permit the bidding by a person who does not possess a valid buyer's identification card that is issued in the bidder's name.

Please Advise This Office in Writing if Your Buyer's Identification Card is Lost or Stolen.

Write To: Alabama Department of Revenue
Sales, Use & Business Tax Division
Severance & License Section
P.O. Box 327550
Montgomery, AL 36132-7550
Phone (334) 353-7827

Additional forms and information may be obtained at www.revenue.alabama.gov/licenses/lic-756-3.pdf.



ALABAMA DEPARTMENT OF REVENUE

LIC: 756-3 07/08

SALES, USE & BUSINESS TAX DIVISION

SEVERANCE & LICENSE SECTION

P. O. Box 327550 • Montgomery, AL 36132-7550 • (334) 242-9612

Application for Buyer's Identification Card

As Required By Section 40-12-421, **Code of Alabama 1975****October 1, 2008 through September 30, 2009****PLEASE TYPE OR PRINT****FOR OFFICE USE ONLY**

Card # _____

Date _____

1. APPLICANT'S NAME						APPLICANT'S PHONE NUMBER	
2. HOME ADDRESS				CITY	STATE	ZIP CODE	
3. HEIGHT	WEIGHT	HAIR COLOR	EYE COLOR	RACE	SEX <input type="checkbox"/> M <input type="checkbox"/> F	DATE OF BIRTH	
4. DRIVER'S LICENSE NUMBER (ATTACH COPY OF DRIVER'S LICENSE)			STATE			SOCIAL SECURITY NUMBER	
5. NAME OF FIRM						TELEPHONE NUMBER	
6a. MAILING ADDRESS OF FIRM				CITY	STATE	ZIP CODE	
6b. BUSINESS ADDRESS OF FIRM				CITY	STATE	ZIP CODE	
7. APPLICANT'S ASSOCIATION WITH THE FIRM SHOWN ABOVE <input type="checkbox"/> Owner <input type="checkbox"/> Partner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Agent <input type="checkbox"/> Employee							

8. Section 40-12-421(c)(2), **Code of Alabama 1975**, reads in part... "Buyers identification cards are not transferable, and should the holder no longer be a licensed automotive dismantler and parts recycler or an agent or employee of a licensed automotive dismantler and parts recycler, then the card becomes invalid and it is the duty of the holder to return the same to the Department of Revenue."

Acknowledge your awareness of this requirement by initialing here: _____

9. Processing Fee: \$10.00**Make check or money order payable to:** Alabama Department of Revenue

Under penalties of perjury, I declare that the above information is true, correct and complete to the best of my knowledge and belief.

APPLICANT'S SIGNATURE

Before me, the undersigned, a Notary Public in and for said State and County, on this day personally appeared the above-signed individual(s), who, after first being duly sworn by me, disposes and says that he/she has personal knowledge of the matter and things contained in this application; that he/she is duly authorized and empowered to verify the same, and that same are true and correct.

Subscribed and sworn to before me this the _____ day of _____, _____

My Commission Expires _____
(AFFIX NOTARY SEAL) NOTARY PUBLIC**The Following Must Be Completed By Owner, Partner, or Corporate Officer of Firm Shown in Line 5 Above**☐ My firm is licensed under Sections 40-12-410 through 40-12-425, **Code of Alabama 1975**, as an Automotive Dismantler and Parts Recycler.☐ My firm is licensed in the State of _____ as an Automotive Dismantler and Parts Recycler or has an equivalent license of the same occupation. **I HAVE ENCLOSED A COPY OF MY LICENSE.**

Name: _____ Telephone No.: _____

Address: _____

State License Number: _____
SIGNATURE SOCIAL SECURITY NO.License Expires: _____
TITLE

Before me, the undersigned, a Notary Public in and for said State and County, on this day personally appeared the above-signed individual(s), who, after first being duly sworn by me, disposes and says that he/she has personal knowledge of the matter and things contained in this application; that he/she is duly authorized and empowered to verify the same, and that same are true and correct.

Subscribed and sworn to before me this the _____ day of _____, _____

My Commission Expires _____
(AFFIX NOTARY SEAL) NOTARY PUBLIC**NOTE: Both the applicant and the owner signatures must be notarized.**

Please Read Before Completing Application

Codified under Section 40-12-421, Code of Alabama 1975

In order to obtain a buyer's identification card, a person, firm, or corporation must:

(1) Be a licensed Alabama automotive dismantler and parts recycler or agent or employee of a licensed automotive dismantler and parts recycler or a salvage dealer licensed in another state under a license that is equivalent to the Alabama automotive dismantler and parts recycler license.

(2) **Pay a fee of \$10.00 to the Alabama Department of Revenue for processing said buyer's identification card.**

Additional Information:

(1) All buyers' identification cards will be valid from **October 1 through September 30 of each year** and will expire at the same time that the Alabama automotive dismantler and parts recycler licenses expire.

(2) A person, firm, or corporation who is a license holder is limited to no more than three (3) buyers' identification cards per license year.

(3) If a buyer is no longer an employee or agent of the dismantler, the dismantler must return the card issued to the former employee or agent to the Alabama Department of Revenue. The dismantler may submit a new application that contains all required information and be accompanied by the required attachments and the processing fee.

(4) If a buyer's identification card is lost or damaged, the dismantler may apply for a duplicate card, by completing a new application, furnishing all required information and paying the processing fee for a new card.

(5) It shall be unlawful for the owner, manager, or person in charge of any salvage pool or salvage disposal sale to permit the bidding by a person who does not possess a valid buyer's identification card that is issued in the bidder's name.

Please Advise This Office in Writing if Your Buyer's Identification Card is Lost or Stolen.

Write To: Alabama Department of Revenue
Sales, Use & Business Tax Division
Severance & License Section
P.O. Box 327550
Montgomery, AL 36132-7550
Phone (334) 353-7827

Additional forms and information may be obtained at www.revenue.alabama.gov/licenses/lic-756-3.pdf.